



Grand Rapids Creative Youth Center Graphic Design Internship

The mission of the Grand Rapids Creative Youth Center (CYC) is to prepare kids for life's adventures by supporting their writing and amplifying their voices. The CYC is located at 413 Eastern Avenue in the Baxter neighborhood. It runs several after-school programs for kids aged 6-18. At the CYC, kids become published authors, leading to a strong sense of identity and an enthusiasm for learning.

Basic Information

- 2017-2018 internship working with youth and CYC staff members to support its mission
- Geared toward Graphic Design and Marketing majors with strong design skills
- 10 hours per week, unpaid, with possibility of a minimal number of hours off-site
- Supervisor: Brianne Carpenter, CYC Program Manager

Time Frame

- Positions open until filled. Final deadline for applications: July 17, 2017
- Start Date: TBD, second week of August 2017
- End Date: TBD, May 2018

General Requirements

- High level of professionalism
- Excellent written and oral communication skills
- Experience with (and strong interest in) publishing, editing, and design
- Ability to use InDesign, Photoshop, or other comparable design software
- Experience with (and strong interest in) marketing and creativity
- Cultural competency
- Sincere interest in the organization and its mission
- Willingness to learn about the CYC and the greater context of its work
- Self-motivation with ability to work independently within organizational culture

Possible Projects

- Serving as Editorial Assistant for the CYC annual anthology, *The Book of Explosions*
- Designing marketing materials including posters, flyers, chapbooks, bookmarks, etc.
- Managing registration materials and platform on CYC website
- Organizing and managing the CYC poster design contest
- Other opportunities as they arise

Interested students should send a resumé, cover letter, names of two references, and available weekday hours to Brianne Carpenter at brianne@creativeyouthcenter.org.

If selected as an applicant for the internship, the student intern and supervisor will meet in person to discuss project ideas, student goals and schedule, and to make certain the internship is a good fit for everyone.